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A MEETING OF LANGLEY PARISH COUNCIL
HELD AT LANGLEY COMMUNITY CENTRE, LANGLEY UPPER GREEN ON
MONDAY 14th October at 8.00pm

MINUTES

Attended: Cllr Elkington (Chair), Cllr North, Cllr Rivett, Cllr Clark, Cllr Barnes, Cllr Bull, Cllr Gaillard, Cllr Oliver (UDC) arrived at 8.40pm.

Minutes: Erica Williams (Clerk)

1. APOLOGIES FOR ABSENCE

None

2. DECLARATION OF INTERESTS

It was proposed and agreed by all that Langley Parish Council is a registered owner of the village green and Councillors declare general interests in all agenda items relating to the village green. Any other interests would be declared in the usual way.

- Cllr Elkington: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
- Cllr North: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
- Cllr Rivett: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built and the granting of a replacement lease relating to the new Community Centre (wife is a member of Langley Community Centre Committee).
- Cllr Clark: 8.1 non-pecuniary (member of Langley Community Centre Committee); pecuniary (Chairman of Community Centre Committee and member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to new Community Centre.
- Cllr Barnes: items: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
- Cllr Bull: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre;
- Cllr Gaillard: item 8.1 non-pecuniary, member of the Parish Council that owns the land on which the Community Centre will be built and the granting of a replacement lease relating to the new Community Centre (husband is a member of Langley Community Centre Committee);

3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST

3.1 One member of the public attended.

4. MINUTES OF THE LAST MEETING

4.1 Councillors agreed the Minutes for the 9th September 2019 as a true and accurate account of the proceedings of the meeting.

5. GENERAL ADMINISTRATION

- 5.1 The Clerk's report will continue be held in abeyance.
- 5.2 Clerk's meeting with Jane Kidd postponed due to illness. This is likely to take place in November now – date TBC
- 5.3 Clerk attended New Clerk's training course at EALC. Very useful and informative.

6. FINANCIAL

- 6.1 **Financial Report** – Bank reconciliation as at 24th September, the current account balance was £15,735.24. PC unrepresented cheques, £1477.64 resulting in a current account balance of £13,747.19. Broken down as follows: Playground funds £2,765.56; Highways Devolution Project £1,000, PC funds £9,981.63. PC deposit account £13,134.87 (£4,000 of which is earmarked for playground equipment)
- 6.2 All informed and happy with cheques to be included in Cheque Run.
- 6.3 Discussion about how best to show £4,000 ringfenced money for playground funds. All agreed to keep the £4,000 in the deposit account and have 2 separate headings – reserves unrestricted of £9,134.87 and reserves restricted (playground fund) of £4,000.

7. PLANNING APPLICATIONS/PROPERTY

7.1 None received.

8. LANGLEY VILLAGE PROJECT

8.1 Church will start applying for grants for work that needs carrying out (£40,000 needs raising before any work can commence). Upcoming events include Christmas Fayre on 23rd November and A Christmas Carol on 1st December. Jumble sale raised approximately £600 (85/15% split between Church and Community Centre). It was noted that the dog fouling posters have been effective in stopping mess in the churchyard. 2 groups of bellringers have expressed interest in coming to ring the bells and will inspect them first.

Community Centre continues to go well. Hoping to have windows and doors in by the end of October, along with painting and weather boarding complete (weather permitting). Work inside and on internal layouts will then commence. There has been a generous donation of paving slabs for the pathways around the new community centre. Awaiting confirmation of 2 large grants. They are still to be signed off but will bring the project within a few thousand pounds of completion. Cllr Clark noted that a huge amount of work from local residents to provide expertise and help which has been invaluable.

There has been an approach from mums involved in the playgroup for the PC to provide temporary fencing so that the children can use toys outside safely, and be enclosed. Further discussion needed.

8.2 Community Centre Lease termination extension period now completed by Nuckolds and signed by Cllr's Elkington, North and Clark.

8.3 Costs for the above have now been confirmed as £400 +VAT plus £40 for each title to be registered (2 of these), so £480 +VAT - £576 in total. This cost to be split between PC and Community Centre and Sports Trust. Both will be able to claim VAT back.

'The Parish Council agree to share the costs associated with the amendment to the lease with the Community Centre and Sports Trust on a 50/50 basis'. Proposed: Cllr Elkington, Seconded: Cllr Barnes

9. VILLAGE GREEN

9.1 Letter prepared by Cllr Rivett 'Safeguarding of Public Land in the Parish' now on headed paper and Clerk to send to all Cllr's.

10. PAVILION

10.1 Final meter readings now in and E.ON account has been closed and transferred to the Community Centre & Sports Trust. Final bill received and on cheque run.

11. LOCAL ENVIRONMENT

11.1 Sewer map arrived for Walnut Tree Green. Shows sewer pipe crossing the bottom of the green but easy to avoid so tree can be planted. Cllr Rivett to mark location of tree with a stake and Liz Cable will inform RBL at November meeting.

11.2 Electronic Parish Communication – Cllr Bull will ensure brief information 'flyer' is sent to Cllr's for approval before Village Voice deadline. Needs to be A5 size and Cllr Elkington will organize printing of it.

11.3 Cllr Elkington has written draft co-option policy. Needs 2 appendices adding to it then will be sent to all for approval.

11.4 ECC Microgrants. All to continue to think of possible projects for this. Discussed Langley Lunches (need crockery/cutlery) and possible temporary fencing for the playgroup (needs further detail and discussion). Cllr Bull to clarify requirements with EALC tomorrow.

11.5 Ann Howells confirmed that BT have been notified we wish to keep the phone box in the Lower Green.

11.6 Withdrawal of Essex Infonet Services (website). Details have been sent through of many private companies who can assist with new website but these are likely to incur a high monthly cost. Cllr Bull suggested that we buy a domain name very soon (he will look into this) and set up a new website on Wix, which we can maintain ourselves at a fraction of the cost. Cllr Bull is able to manage this for the Parish Council and will need to be in place by the end of January 2020.

11.7 Diversion of Footpath 13. All confirmed and document signed and sealed received.

11.8 Highways Winter Meeting minutes received. Reminder that any salt we have is for footpaths only, Highways salt the roads.

11.9 Uttlesford Association of Local Councils. Cllr Barnes attends UALC meetings and Highways Panel Meeting as an observer only. PC to write to Chair of UALC (following Cllr Barnes sending latest minutes) to find out what the aims and objectives of UALC are and report back at next meeting.

11.10 Gigaclear. Letter to all residents informing them of continued delays due to problems with contractors.

11.11 Highways Devolution. Cllr Rivett attended 1st meeting of Highways Devolution pilot. Reported that the meeting was too soon for much to have happened. Money not meant to supplement existing work, is meant for new projects. Cllr Rivett to check whether it can be spent on works to trees on the verges. General maintenance – Gareth Law to do final tidy up in the village and Cllr Rivett has a list of jobs to be done. Road closure sign appeared for 10 days from 21st October. Cllr Rivett reported: It refers to closure of 188m north of Further Ford End (FFE) Rd, towards LLG, probably mostly in Clavering but will effectively close the whole road, for sewer works. Detours will be via Meesden & FFE or for HGVs via LUG. Closure is scheduled to be from 21 Oct to 30 Oct.

12. PLAYGROUND

12.1 CIF panel meeting rescheduled to 25th October.

12.2 Inspection needs to be carried out still. Cllr Gaillard to chase David. Reminder that concrete slab needs to be removed asap. Cllr Bull to try and

source mini digger and Cllr North to sort out filling in the hole it will leave.

13. DISTRICT AND COUNTY COUNCIL

- 13.1 Cllr Oliver informed us that 3 cabinet members have resigned this evening and joined the Green Party (no representation on UDC). Evolving Local Plan moving forward. Hearing at Newport and Inspectors now giving it a degree of weight. Inspectors back in December and hope to make further progress.
Cllr Oliver reminded the PC that he has £2,000 available each year for community aspects. Please let him know of any projects that need assistance. Must have their own bank account and formal set up. PC could ask for money to pass down to a group in the village.

14. CHEQUES FOR SIGNING

- 14.1 Council agreed the following cheques to be signed:

Langley Parish Council - Cheque run for September 2019			
Hugh Law	Grass Cutting	101363	£465.00
EALC	New Clerk's Course	101367	£78.00
Erica Williams	Clerk's salary	101365	£474.72
E.ON	Final electricity bill	101366	£97.26
		Total:	£1114.98

15. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA .

- 15.1 Please note that no decisions can lawfully be made under this item. LGA 1972, Section 12 10(2)(b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

16. DATE OF NEXT MEETING: Monday 11th November 2019

SIGNED: Clerk

DATE: