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| Clerk: Erica Williams  E-mail: [langleyclerk@googlemail.com](mailto:langleyclerk@googlemail.com)  13 Princes Close, Balsham, Cambridgeshire CB21 4EE  A MEETING OF LANGLEY PARISH COUNCIL  HELD AT LANGLEY COMMUNITY CENTRE, LANGLEY UPPER GREEN ON  **MONDAY 10th February 2020 at 8.00pm** |

**MINUTES**

**Attended:** Cllr Elkington (Chair), Cllr North (Vice Chairman), Cllr Clark, Cllr Gaillard, Cllr Bull, Cllr Edward Oliver (UDC) arrived at 8.45pm.

**Minutes:** Erica Williams (Clerk)

**1.** **APOLOGIES FOR ABSENCE**

Cllr Rivett, Cllr Barnes

**2. DECLARATION OF INTERESTS**

It was proposed and agreed by all that Langley Parish Council is a registered owner of the village green and Councillors declare general

interests in all agenda items relating to the village green. Any other interests would be declared in the usual way.

* Cllr Elkington: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
* Cllr North: 6.3 non-pecuniary, advisor at Citizens Advice Bureau. 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
* Cllr Clark: 6.4 non-pecuniary (member of Langley Community Centre Committee) 6.6 Non-pecuniary (member of Langley Community Centre Committee) 8.1 non-pecuniary (member of Langley Community Centre Committee); pecuniary (Chairman of Community Centre Committee) and member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
* Cllr Gaillard: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the Community Centre will be built and the granting of a replacement lease relating to the new Community Centre (husband is a member of Langley Community Centre Committee)
* Cllr Bull: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre;

**3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

3.1 One member of the public attended.

**4.** **MINUTES OF THE LAST MEETING**

4.1 Councillors agreed the Minutes for the 13th January 2020 as a true and accurate account of the proceedings of the meeting. Thanks to Cllr Gaillard for taking the minutes.

**5. GENERAL ADMINISTRATION**

5.1 The Clerk’s report will be sent to all Councillors shortly (nothing new to report).

5.2 Clerk’s laptop booked in for a service next week.

**6.** **FINANCIAL**

6.1 **Financial Report** *–* Bank reconciliation as at 23rd January, the current account balance was £13,114.56. PC unpresented cheques, £1,334.48 resulting in a current account balance of £11,780.08 Broken down as follows: Playground funds £2,765.56; Highways Devolution Project £1,000, PC funds £8,014.52. PC deposit account £13,141.42 – reserves unrestricted of £9,141.42 and reserves restricted (playground fund) of £4,000.

6.2 All informed and happy with cheques to be included in Cheque Run. Cllr Elkington reminded everyone that outstanding invoices must be chased and presented prior to Year End.

6.3 Citizens Advice Bureau wrote and requested a donation. The letter detailed how they have helped local people with debt, housing and benefits matters. All agreed this was a very worthwhile service. Cllr Elkington proposed a donation of £150. Seconded by Cllr Clark. Cheque to be included in next month’s cheque run.

6.4 Request from Langley Community Centre Committee for donation to help finish the project. Lots of Parish Council contribution already – split of legal costs, demolition costs, planned costs for a new noticeboard and defibrillator. Careful consideration has to be given as our budget is public money. Cllr Elkington to get clarification on this matter and therefore defer this decision until the next PC meeting.

6.5 Cllr Rivett’s request to open an account with fencing company to purchase waymarkers. All agreed to this.

6.6 Parish Council agreed to pay this invoice (Countryside Pest Control) and cheque was added to this month’s cheque run as they invoice was overdue.

**7. PLANNING APPLICATIONS/PROPERTY**

7.1 UTT/20/0018/LB Wilbrook, Langley Lower Green CB11 4SB – discussed, no objections.

7.2 UTT/20/0216/HHF Broad Halfpenny, Upper Green Road CB11 4RY – discussed, no objections.

Both applications to receive notice from parish council regarding safeguarding of public land in the village.

8. **LANGLEY VILLAGE PROJECT**

8.1 Community Centre – Around £20,000 shortfall to fill in order to complete the project. Tiling and wood floor down, plumbing and electrics almost done and painting started. Once weather improves exterior work can finish. Having to pay contractors for some of the work.

Committee would love to have the building ready for VE Day commemorations. Committee would like to ask the Parish Council what the restrictions and parameters are for people wanting to hire the Centre. Agenda item for next month. PC need to re-visit the lease and see what is detailed on there.

Clerk to look out for email about grants being available again so that Toddler Group can apply to fund their temporary fencing.

All agreed that the Noticeboard has to be visible and accessible so looking to position it outside near the footpath. Landscaping plan will clarify this.

Church – £25,000 has now come from fundraising and a kitchen has very generously been donated. 9 pews will be taken out and the Church will be looking to sell these to add to the pot. Hope to start the Church work when the Community Centre is complete. Volunteers welcome to help tidy the churchyard on 14th March. Next events are Sloe Gin event on 28th February and Silent Film night on 6th March.

**9. VILLAGE GREEN**

9.1 Planting of a new tree on the Village Green – all now agreed and Community Centre Committee dealing with this.

9.2 Tree work now completed and invoice paid.

**10. LOCAL ENVIRONMENT**

10.1 Electronic Parish Communication – Clerk sent latest communication out to all who have signed up.

10.2 Withdrawal of Essex Infonet services – Cllr Bull has effectively taken down the old website and put a link on it directing people straight to the new one. Cllr Bull will also update the Google listings so that the correct website address is shown.

10.3 Uttlesford Association of Local Councils – No update.

10.4 Noticeboards being refurbished by Rangers over continuing weeks. The LCCC will discuss and agree on style and siting for the new Community Centre noticeboard which the PC have agreed to fund.

10.5 Village tidy ongoing when weather improves.

10.6 Cllr Rivett still waiting on meeting date with Highways regarding Bull Lane. Cllr Clark has been in touch with the NFU about this matter too.

10.7 Agreement to share Green Waste collection with Clavering PC. All agreed happy to continue. Clerk to advise Clavering and wait for confirmation of cost.

**11. PLAYGROUND**

11.1 Replacement of worn parts – parts have arrived and job will be complete when weather improves.

11.2 Removal of concrete blocks to go ahead once ground dries out.

Arrangements are being made to progress playground with suppliers/contractors and a meeting will be set up in due course.

**12.** **DISTRICT AND COUNTY COUNCIL**

12.1 Local Plan – Inspectors suggested Council might want to withdraw it. Looking instead to see if amendments can be made as it will be a lengthy process to prepare a new one.

Stansted Airport – Planning Committee changed their view (widely publicised). Probably costly appeal to be paid for by District Council. Judicial Review said it must be dealt with locally, not nationally.

Cllr Oliver hopes to be able to give grant to Community Centre to assist with purchase of kitchen equipment.

**13. CHEQUES FOR SIGNING**

13.1 Council agreed the following cheques to be signed:

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| Langley Parish Council - Cheque run for February 2020 | | | |
| Paul Abrahams | Grass Cutting | 101381 | £390.00 |
| Paul Abrahams | Grass Cutting | 101382 | £30.00 |
| Paul Abrahams | Tree Works | 101383 | £400.00 |
| Langley Community Centre Sports Trust | Rent for use of Langley Community Centre | 101384 | £120.00 |
| SLCC | Membership renewal | 101385 | £92.00 |
| Erica Williams | Clerks Salary | 101386 | £302.48 |
| Countrywide Pest Control | Rodent control at Community Centre/pavilion | 101387 | £384.00 |
|  |  | **Total:** | **£1,718.48** |

**14. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA** .

14.1 Conditions for hiring the new community centre.

14.2 Update from Local Council Liason Forum.

**15. DATE OF NEXT MEETING: Monday 9th March 2020**

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| **SIGNED: Clerk** |  | **DATE:** |  |