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| Clerk: Erica Williams  E-mail: [langleyclerk@googlemail.com](mailto:langleyclerk@googlemail.com)  13 Princes Close, Balsham, Cambridgeshire CB21 4EE  A MEETING OF LANGLEY PARISH COUNCIL  HELD VIRTUALLY VIA ZOOM ON  **MONDAY 14th September 2020 at 8.00pm** |

**MINUTES**

**Attended:** Cllr Elkington (Chair), Cllr North (Vice Chairman), Cllr Bull, Cllr Clark, Cllr Rivett, Cllr Edward Oliver (UDC) arrived at 8.30pm,

**Minutes:** Erica Williams (Clerk)

**1.** **APOLOGIES FOR ABSENCE**

Cllr Gaillard, Cllr Barnes

**2. DECLARATION OF INTERESTS**

It was proposed and agreed by all that Langley Parish Council is the registered owner of the village green and Councillors declare general

interests in all agenda items relating to the village green. Any other interests would be declared in the usual way.

* Cllr Elkington: 8.1, non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built.
* Cllr North: 8.1, non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built.
* Cllr Rivett: 8.1, non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built and wife is a member of Langley Community Centre Committee.
* Cllr Clark: 8.1 non-pecuniary (member of Langley Community Centre Committee), pecuniary (Chairman of Community Centre Committee) and member of the Parish Council that owns the land on which the community centre will be built.
* Cllr Bull: 8.1, non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built.

**3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

3.1 One member of the public attended. Concerns were raised (via an email sent to Cllr Bull) regarding the ditch on Bull Lane being dangerous and large potholes out of Langley towards Clavering.

**4.** **MINUTES OF THE LAST MEETING**

4.1 Councillors were asked to review the Minutes of the Parish Council meeting held on Monday 13th July and the extraordinary Parish Council meeting held on Monday 10th August as a true and accurate account of the proceedings of the meetings. All agreed with previous minutes and Chair will sign them off.

**6.** **FINANCIAL CLARIFICATION**

6.1 **Financial Report** *–* Bank reconciliation as at 21st August, the current account balance was £13,325.83. PC unpresented cheques, £1,133.23 resulting in a current account balance of £12,192.60. Broken down as follows: Playground funds £1,230.48; Highways Devolution Project £1,000, PC funds £9,962.12. PC deposit account £4,521.60 – reserves unrestricted of £521.60 and reserves restricted (playground fund) of £4,000. Please note the uplift in the balance of the current account and the low amount in the deposit account is due to a bank transfer from the deposit account of £8,627.96 into the current account. This was agreed by all Councillors during July PC meeting.

6.2 All informed and happy with cheques to be included in Cheque Run.

6.3 All informed and happy for cheque to be issued to previous Clerk, Deborah Haines, following a bank transfer made to the Parish Council in error.

6.4 Jane Kidd has submitted VAT return. Clerk to contact Jane about taking over this process.

6.5 Highways Devolution Project. Cllrs are happy to proceed with renewing the Agreement but need clarification on what happens to any unspent money prior to signing. Clerk to chase for this information.

6.6 Cllr Elkington presented to the meeting a cost analysis of the Playground project and the LCC&ST grant and how both these items affect the Parish Councils Bank Reconciliation statement. Cllrs agreed to remove the Cricket Club from the Bank Reconciliation as the club no longer exists.

**7. PLANNING APPLICATIONS/PROPERTY**

7.1 None received.

8. **LANGLEY VILLAGE PROJECT**

8.1 Community Centre – Build complete, kitchen, changing rooms and toilets complete. Trustees have completed risk assessment and are now insured. COVID risk assessment also undertaken. Hand sanitizer, soap dishes and notices have been put throughout. Some hirers are wishing to start up and the committee are working hard to allow this is as soon as is possible. Fundraising continues for equipment – saucepans, cookwear, blinds, tables and chairs and bicycle racks. Car park, disabled parking and evening lighting is also complete. Due to the continuing situation with COVID-19, no events can currently take place.

**9. VILLAGE GREEN**

9.1 New noticeboard for Lower Green. Cllr Rivett and Clerk have been in touch with supplier regarding delivery dates and are hopeful to take delivery w/c 21st September.

9.2 Car Boot Sale has been postponed.

**10. LOCAL ENVIRONMENT**

10.1 Affinity Water are still carrying out work. The eroded corner now becomes the main issue and can’t be dealt with until all building work is completed along the track.

10.4 Large pothole just outside village boundary towards Clavering. Cllr Rivett reported it some time ago just after the road was resurfaced, and will report it again tomorrow.

10.5 Bull Lane trench by Rouen. It has been noted that the trench has been dug and it now a large and potentially dangerous hazard. Highways visited following an email from Cllr Rivett and deemed it low risk and so not urgent. Cllr Elkington requested that Cllr Rivett takes photographs of the trench and re-sent to Highways for re-assessment.

10.6 Cllr Rivett meeting Gareth Broad of GWB Horticulture tomorrow to discuss grass cutting.

10.7 Tree Planting scheme. Community Centre committee would like to apply for some trees and will send details to Clerk for submission to UDC.

10.8 Phone Box in Lower Green. Mobile signal still very poor so all agreed to request that the phone box stay in use. Parish Council have been made aware of 3 separate residents on 3 different networks and none have signal in Lower Green.

10.9 2 trenches have been dug opposite Butimba/Ashwater and 1 further one into old pond area (within boundary of homeowner). No reported flooding since but will monitor.

10.10 Cllr North sent email to SuperFast Essex and they confirmed Lower Green don’t feature on their plans as Gigaclear took over the area. No progress yet or timescales for Upper or Lower Green. Cllr North has registered for updates.

10.11 Permission was requested for Newt Fencing on the edge of the village green prior to PC meeting. Ecologist visiting site insisted that fencing had to be erected before discussion between Cllrs. Cllrs agreed to temporary fencing and will review at the beginning of the hibernation season (October time). Clerk to confirm in writing to the homeowners.

**11. PLAYGROUND**

11.1 Positive comments about the new equipment and more people have been using the playground. Cllr North has been approached by a company regarding the removal of old green matting around the basketball hoop and will investigate further. Sanitiser has been replaced regularly.

**12.** **DISTRICT AND COUNTY COUNCIL**

12.1 August in District Council terms is normally a quiet period because of holidays etc. August 2020 has been even more so as far as councillors are concerned. Most officers are working from home and all meetings are zoomed based. However there is activity as UDC is involved in the Stansted Airport appeal, drafting the new local plan and considering its response to the Government 's Planning White Paper. With regard to the last point UDC has issued a summary to all Town and Parish Councils in the district to assist in their understanding of the Paper, should they wish to be involved in the consultation process.. The main problem would appear to me to be that the White Paper seems to assume all Districts have an agreed Local Plan. This as we all know does not apply to UDC.

This White Paper is hoping to have the new planning regime in place by the end of this parliament (just over 4years time). UDC will presumably continue with producing its plan, and until that is in place the 2005 plan will still be operative!

**13. CHEQUES FOR SIGNING**

13.1 Council agreed the following cheques to be signed:

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| Langley Parish Council - Cheque run for September 2020 | | | |
| Deborah Haines | Reimbursement after Bank Transfer sent in error | 101419 | £33.00 |
| Erica Williams | Clerks Salary (including monthly Zoom cost) | 101420 | £374.19 |
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|  |  | **Total:** | **£407.19** |

**14. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA**

14.1 Please note that no decisions can lawfully be made under this item. LGA 1972, Section 12 10(2)(b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

**15. DATE OF NEXT MEETING: Monday 12th October 2020**

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| **SIGNED: Chair** |  | **DATE:** |  |