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| Clerk: Erica Williams  E-mail: [langleyclerk@googlemail.com](mailto:langleyclerk@googlemail.com)  13 Princes Close, Balsham, Cambridgeshire CB21 4EE  **ANNUAL PARISH COUNCIL MEETING**  HELD AT LANGLEY COMMUNITY CENTRE  **MONDAY 13th May 2024 at 7.45pm** |

**MINUTES**

**Attended:** Cllr Elkington (Chair), Cllr North (Vice-Chair), Cllr Smith, Cllr George, Cllr Anderson, Cllr Barnes, Cllr Clark

**Minutes:** Erica Williams (Clerk)

1. **APOLOGIES FOR ABSENCE**   
 None.

2. **ELECTION OF CHAIR**

Cllr North proposed Cllr Elkington; Cllr Clark seconded. All were in favour. Agreed and accepted by Cllr Elkington.

3. **ELECTION OF VICE CHAIR**

Cllr Elkington proposed Cllr North; Cllr Barnes seconded. All were in favour. Agreed and accepted by Cllr North.

4. **ACCEPTANCE OF OFFICE** Cllrs Elkington and North signed a Declaration of Acceptance of Office form.

5. **REGISTER OF MEMBERS’ INTERESTS**

Cllrs previously completed ‘Register of Members Interests’ forms.

6. **FINANCIAL REGULATIONS, STANDING ORDERS AND CODE OF CONDUCT**Council agreed to adopt updated Financial Regulations, Standing Orders and Code of Conduct.

a) Code of Conduct – Local Government Association Model Councillor Code of Conduct 2020.

b) Financial Regulations

c) Model Standing Orders – updated April 2022.

**SIGNED: Chair DATE:**