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Clerk: Debbie Haines  
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A MEETING OF LANGLEY PARISH COUNCIL  
HELD AT LANGLEY COMMUNITY CENTRE, LANGLEY UPPER GREEN ON  
**MONDAY 11th February 2019 at 8.00pm**

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**MINUTES**

**Attended:** Cllr Elkington (Chair), Cllr North (Vice Chair), Cllr Clark, Cllr Barnes, Cllr Gaillard, Cllr Oliver (UDC) arrived at 8.45pm.

**Minutes:** Debbie Haines (Clerk)

**1. APOLOGIES FOR ABSENCE**

Cllr Rivett, Cllr Bull.

**2. DECLARATION OF INTERESTS**

It was proposed and agreed by all that all Parish Councillors are registered owners of the village green and declare general interests in all agenda items relating to the village green. Any other interests would be declared in the usual way:

- Cllr Elkington: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
- Cllr North: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
- Cllr Clark: 8.1 non-pecuniary (member of Langley Community Centre Committee); pecuniary (Chairman of Community Centre Committee and member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to new Community Centre.
- Cllr Barnes: items: 11.2, non-pecuniary (resident in house next to road);
- Cllr Gaillard: item 8.1 non-pecuniary (husband is a member of Langley Community Centre Committee).

**3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

3.1 Three members of the public attended.

**4. MINUTES OF THE LAST MEETING**

4.1 Councillors agreed the Minutes of the Parish Council meeting held on Monday 14<sup>th</sup> January 2019 as a true and accurate account of the proceedings of the meetings.

**5. GENERAL ADMINISTRATION**

5.1 Clerk has circulated a copy of the Clerk's report to the Council. Clerk notified council that a new list would be drawn up identifying annual renewals/subscriptions.

5.2 Chair advised council of due process leading up to May elections & period following. Posters will be placed on notice boards and nomination packs will be distributed by Clerk to candidates. Notification will also be added to Benefice Bugle & uploaded to website when election has been announced.

5.3 It was advised that a new website is currently being updated in which a new link will be created for Clavering, which will also include Langley for historical interest inclusion.

## 6. FINANCIAL

- 6.1 Financial Report – Clerk will present the financial report. Bank reconciliation, as at 23<sup>rd</sup> January 2019, the current account balance was £18,841.42. PC unrepresented cheques, £1,599.00; CC unrepresented cheques, none – resulting in a current account balance of £17,907.50, broken down as follows: PC funds, £17,622.18; CC funds, £35.32; Conservation Group funds, £160.00. PC deposit account £5,120.59.
- 6.2 Although not on agenda, there was a discussion amongst council where it was agreed by all that some funds could be moved across from the PC current account to the PC deposit account. This would be added to the next agenda for action.

## 7. PLANNING APPLICATIONS/PROPERTY

### 7.1 *Planning Applications received:*

**UTT/0418/96/OP** - single dwelling infill property in the garden of The Chestnuts, Langley Upper Green. Plot is between The Chestnuts and Pilgrims Cottage. Planning consent had previously been approved in 1996 & 1998. As this has elapsed, owners wish to re-apply for approval. Owner was advised by council to check with other residents for construction access and accept liability for any damage during the building phase. Parish council have no objections to granting access over village green.

## 8. LANGLEY VILLAGE PROJECT

- 8.1 It was advised that the Land Registry fee has now been paid. The Parish Council is still awaiting a copy of the new lease from the solicitor. Joint fundraising activities between the Church and the Community Centre groups is ongoing.

## 9. VILLAGE GREEN

- 9.1 Rangers have carried out bench repairs. They have also dug out drains and worked on grips. All progressing well.

## 10. CRICKET CLUB/PAVILLION/MATCHES

- 10.1 Quotes for demolition of cricket pavilion have been collated which will include demolition, clearance and to cap off services but will require builders to supply builders board and provide water services. A quote from G Tek came in at £9,533.00 and another from Hills at £9,299, both excluding VAT. A third from Pelham Structures will follow. A copy of a structural engineer's report is to be requested.

## 11. LOCAL ENVIRONMENT

- 11.1 **Speeding:** Still awaiting on Uttlesford District Council to meet and agree funding for speeding restrictions signage for the Lower Green. They have agreed, in principle, to speed limits.
- 11.2 Highways update. Top three problems have been reported to Uttlesford District Council. Still ongoing.
- 11.3 Dog fouling. Clerk has now collected & distributed poster & flyers.
- 11.4 Gigaclear: No start date as yet. Preliminary plans have been advised. Terms & Conditions sent by Gigaclear to Parish Council for approval. All members of council present agreed for the document to be signed and returned to Gigaclear.
- 11.5 Grass cutting tender. There have been four requests for details with three actual tenders. Two were competitive and one was not. Costs will be approximately £3,520 which is well within the budget of £4,000. Contracts have been awarded.
- 11.6 Railings - strimming. This can be added to Rangers list or contracted to grass cutters.
- 11.7 Green waste costs - contribution to Clavering. This is an ongoing arrangement. The costs this year will be £138.92. All council present agreed.
- 11.8 Survey Monkey: It was reported that there could be a combination of Google forms that confirm to GDPR. There could be potential for a village email address. More research required.
- 11.9 Devolution: Eighteen parish councils volunteered to run a pilot scheme. This would include grass & weed control, tree & hedging work, bus shelters, minor maintenance work, public rights of way and signage. An amount of £1,000 would be allocated to commence in March with a six month review. Ranger's service would stay as is. Evaluate public footpaths and bridges before agreeing.

**12. PLAYGROUND**

12.1 It was confirmed that the site has now been assessed and four items are currently being refurbished. There are items to consider for purchase for the short and long term. A grant will be applied for to Uttlesford District Council towards this. It was also discussed that there is potential for the playground to be extended out a little at a later date taking into account the swing equipment space required. It could also be possible to extend the fence line in the interests of safety, which currently stops at equipment level. A further meeting is to be held.

**13. DISTRICT AND COUNTY COUNCIL**

13.1 Local plans are in. Newly appointed Inspector's with one being a trainee. Sustainable appraisal has gone in, but Langley does not feature. A public hearing will start in May/June. Inspectors have raised queries. Council tax is to be increased by 2.99%. Uttlesford District Council have received £1.3m from Chesterford Science Park. Uttlesford District Council to look at fund raising from other sources.

**14. CHEQUES FOR SIGNING**

14.1 Council agree to the following cheques to be signed:

<b>Langley Parish Council - Cheque run for February 2019 (includes unrepresented cheques)</b>			
Jane Kidd	Spreadsheet repair & Excel training with D Haines	101320	£25.00
Paul Abrahams Landscapes	Tree Surgery	101321	£1080.00
SLCC	Annual Subscription Renewal for Clerk	101322	£89.00
Mrs D Haines	Clerk's salary	101323	£315.00
CPRE	Membership Renewal Fee	101324	£41.00
		<b>Total</b>	<b>£1,550.00</b>

**15. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA .**

- 15.1 Speeding,
- 15.2 Devolution.
- 15.3 Graveyard & methodist church.
- 15.4 Cricket pavilion. Demolition contract.
- 15.5 Playground. Extension of safety fence & extension of play area to be requested.
- 15.6 Transfer of funds to deposit account.
- 15.7 Liaison Forum feedback and update.

**16. DATE OF NEXT MEETING:**

**SIGNED (CLERK):**

Debbie Haines

**DATE:**

11th February 2019

16.1 Council agreed date of next parish council meeting, Monday 11<sup>th</sup> March 2019.