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Clerk: Erica Williams  
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A MEETING OF LANGLEY PARISH COUNCIL  
HELD AT LANGLEY COMMUNITY CENTRE, LANGLEY UPPER GREEN ON  
**MONDAY 9<sup>th</sup> September at 8.00pm**

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**MINUTES**

**Attended:** Cllr Elkington (Chair), Cllr Rivett, Cllr Clark, Cllr Barnes, Cllr Bull, Cllr Oliver (UDC) arrived at 8.40pm.

**Minutes:** Erica Williams (Clerk)

**1. APOLOGIES FOR ABSENCE**

Cllr North, Cllr Galliard

**2. DECLARATION OF INTERESTS**

It was proposed and agreed by all that Langley Parish Council is a registered owner of the village green and Councillors declare general interests in all agenda items relating to the village green. Any other interests would be declared in the usual way.

Cllr Elkington: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.

Cllr Rivett: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built and the granting of a replacement lease relating to the new Community Centre (wife is a member of Langley Community Centre Committee).

Cllr Clark: 8.1 non-pecuniary (member of Langley Community Centre Committee); pecuniary (Chairman of Community Centre Committee and member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to new Community Centre.

Cllr Barnes: items: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.

Cllr Bull: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre;

**3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

3.1 Three members of the public attended.

**4. MINUTES OF THE LAST MEETING**

4.1 Councillors agreed the Minutes for the 12<sup>th</sup> August 2019 as a true and accurate account of the proceedings of the meeting.

**5. GENERAL ADMINISTRATION**

5.1 The Clerk's report will continue be held in abeyance.

5.2 New Parish Clerk is in an introduction period and a meeting with Jane Kidd to run through the financial aspects is to be arranged. The subject of incoming mail to the Clerk was discussed. It was agreed that the Clerk would hold on to this for 1 month and if no Cllr's wanted it, it would be recycled.

5.3 All agreed to the new Parish Clerk attending the New Clerk training course on 3<sup>rd</sup> October at a cost of £65 (bursary is available for this and will be claimed).

**6. FINANCIAL**

6.1 **Financial Report** – Bank reconciliation as at 23<sup>rd</sup> August, the current account balance was £7,805.65. PC unrepresented cheques, £871.18 resulting in a current account balance of £6,934.47 Broken down as follows: Playground funds £2,765.56; Highways Devolution Project £1,000, PC funds £3,168.91. PC deposit account £13,123.14 (£4,000 of which is earmarked for playground equipment as per agreement of Parish Council on 12<sup>th</sup> August 2019).

6.3 All informed and happy with cheques to be included in Cheque Run.

**7. PLANNING APPLICATIONS/PROPERTY**

7.1 None received.

**8. LANGLEY VILLAGE PROJECT**

- 8.1 Church have requested that the Faculty be extended until 16<sup>th</sup> March 2021. Fundraising events upcoming include Harvest Festival on 15<sup>th</sup> September, Harvest Supper on 19<sup>th</sup> October and Keepers Daughter performing A Christmas Carol on 1<sup>st</sup> December (family event). Community Centre project continues to go well. A substantial amount of money was raised at the Village Fete and acknowledgments and thanks have gone up on the perimeter fencing. Currently running under budget and ahead of schedule, the building is expected to be weatherproof before winter. There are currently enough funds to finish phases 1 & 2 and make a start of phase 3.
- 8.2 Application has gone in for Lottery Funding but the Lottery were concerned about the length of the lease termination period. Currently it is 3 months but would like this extended to 5 years. After discussion the following was proposed:  
“The Parish Council agrees to the request from the Langley Community Centre & Sports Trust to extend the termination period of the lease from 3 months to 5 years”. Motion proposed by Cllr Elkington, Seconded by Cllr Bull. Unanimously agreed.  
Cllr Elkington requested that Nockolds Parish Council Solicitor undertake this change for consistency. This is a minor change as only 1 paragraph of the contract needs changing. As it is a community project, Cllr Elkington suggested that the cost involved could be shared with the Community Centre committee. This will be discussed again when the cost is known.

**9. VILLAGE GREEN**

- 9.1 Draft letter prepared by Cllr Rivett seeking guarantees to make good any damage to the village green and access roadways/tracks should any development on edge of green take place to be presented on headed paper and ready to be sent out to any future planning applications.

**10. PAVILION**

- 10.1 Cllr Elkington urgently requires meter reading in order to close the current EON electricity account and settle the final bill. Cllr Clark to request this from Bill Bampton.

**11. LOCAL ENVIRONMENT**

- 11.1 Discussions ongoing as to a suitable position for the RBL (Royal British Legion) to plant their commemorative Oak Tree. Suggestion that it be placed in the middle of Walnut Tree Green where the bench is and Liz will discuss this at the RBL meeting on 10<sup>th</sup> September. Cllr Rivett to check sewer map to make sure there is no potential problem with this location. Subject to confirmation at next meeting.
- 11.2 Current plan for partial clearing and timber maintenance on common land side of the pond by the entry of The Want has been agreed with the neighbouring homeowner and this work is scheduled to take place during the winter.
- 11.3 Gigaclear. Continued delays due to problems with contractors. Letter from them stating work will commence January 2020 but this will likely only be initial ground work.
- 11.4 Electronic Parish communication. Cllr Bull has sent test message to parish councilors, which all worked well. Privacy Policy has been uploaded to the website and the next stage is to send the information out to the villagers so that they can chose whether they want to sign up to this. Current plan is for this document to be delivered with the Village Voice on 1<sup>st</sup> November. Flyer to be approved at the next meeting.
- 11.5 Co-option Policy. Carried forward to next meeting.
- 11.6 ECC Microgrants. Up to £500 available for various projects designed to bring the community together. All to think about suitable projects and present ideas at the next meeting so that we can apply for this grant.
- 11.7 Telephone Box Langley Lower Green. Clerk to confirm to **Ann Howells at BT** that we would like to keep the phone box as the mobile signal is so bad in the Lower Green and the phone box is needed in the event of an emergency. This needs to be done before 23<sup>rd</sup> September.
- 11.11 Bus Representative – Cllr North.
- 11.12 Withdrawal of Essex Infornet Services (website). This is scheduled for removal on 31<sup>st</sup> March 2020. Cllr Bull informed us that there are several other platforms that would provide a similar service but they are likely to incur a monthly subscription charge. Many other PC’s also looking into this and it is due to be discussed at EALC AGM on 19<sup>th</sup> September. Will wait to hear updates until early in the New Year.
- 11.13 Highways and Highways Devolution Project. Cllr Rivett informed us that planned work is to update the Public Footpath Network. County Council are not responsible for maintaining this so new timber posts with arrows will be purchased and installed. Cllr Oliver reminded Cllr Rivett that Rangers are available to assist with this if required. Cllr Barnes informed us that the 30mph speed limit for the Lower Green is expected to be completed in Q4 pending financial constraints.

**12. PLAYGROUND**

- 12.1 Cllr North has submitted the lengthy grant application for this and the PC would like to formally thank him for the substantial amount of work he put in to this.
- 12.2 Inspection needs to be carried out still. Cllr North to chase David Gaillard . Cllr Elkington noted that the trees in the playground are very large and intrusive and Cllr Rivett confirmed that they will be cut back during the winter. Cllr Bull informed us that following a visit to the playground there are some old concrete foundations sticking out of the ground that need to be removed asap. Cllr North to arrange this as they are potentially dangerous.

**13. DISTRICT AND COUNTY COUNCIL**

- 13.1 Cllr Oliver advised that the Section 106 in respect of Stansted Airport is ongoing. Details are confidential but activity is increasing in this matter.  
Local Plan is progressing well. Questions are being answered and inspectors are due back in December to continue with the Plan.  
Cllr Oliver reminded the PC that he has £2,000 available each year for community aspects. Please let him know of any projects that need assistance.

**14. CHEQUES FOR SIGNING**

- 14.1 Council agreed the following cheques to be signed:

<b>Langley Parish Council - Cheque run for September 2019</b>			
Hundred Parishes Society	Subscription	101356	£10.00
Mike North	Bird spikes for playground equipment	101357	£42.66
Paul Abrahams	Grass Cutting	101358	£320.00
Uttlesford District Council	Election Fees	101359	£115.35
Erica Williams	Clerk Salary	101360	£302.48
E.ON	Electricity – cricket pavilion	101361	£40.69
Jane Kidd	Accounts Support	101362	£50.00
		<b>Total:</b>	<b>£881.18</b>

**15. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA .**

- 15.1 General maintenance around the village  
15.2 Briefing from Local Councils Liaison Forum (Cllr Elkington)

**16. DATE OF NEXT MEETING: Monday 14<sup>th</sup> October 2019**

**SIGNED: Clerk**

**DATE: 10<sup>th</sup>  
September  
2019**