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| Clerk: Erica WilliamsE-mail: langleyclerk@googlemail.com13 Princes Close, Balsham, Cambridgeshire CB21 4EEA MEETING OF LANGLEY PARISH COUNCIL HELD AT LANGLEY COMMUNITY CENTRE, LANGLEY UPPER GREEN ON **MONDAY 13th January 2020 at 8.00pm** |

**MINUTES**

**Attended:**Cllr North (Vice Chairman), Cllr Clark, Cllr Rivett, Cllr Gaillard, Cllr Barnes,Cllr Bull,Cllr John Moran (UDC) arrived at 8.45pm.

**Minutes:** Erica Williams (Clerk)

**1.** **APOLOGIES FOR ABSENCE**

Cllr Elkington, Cllr Oliver (UDC)

**2. DECLARATION OF INTERESTS**

It was proposed and agreed by all that Langley Parish Council is a registered owner of the village green and Councillorsdeclare general

interests in all agenda items relating to the village green. Any other interests would be declared in the usual way.

* Cllr North: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
* Cllr Clark: 8.1 non-pecuniary (member of Langley Community Centre Committee); pecuniary (Chairman of Community Centre Committee) and member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
* Cllr Rivett: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built and the granting of a replacement lease relating to the new Community Centre (wife is a member of Langley Community Centre Committee).
* Cllr Gaillard: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the Community Centre will be built and the granting of a replacement lease relating to the new Community Centre (husband is a member of Langley Community Centre Committee)
* Cllr Barnes: items: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre.
* Cllr Bull: 8.1 non-pecuniary, member of the Parish Council that owns the land on which the community centre will be built & the granting of a replacement lease relating to the new Community Centre;

**3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST**

3.1 Two members of the public attended.

**4.** **MINUTES OF THE LAST MEETING**

4.1 Councillors agreed the Minutes for the 9th December 2019as a true and accurate account of the proceedings of the meeting.

**5. GENERAL ADMINISTRATION**

5.1 The Clerk’s report was sent to all Councillors prior to the meeting. The Wayleave payment has now been received.

**6.** **FINANCIAL**

6.1 **FinancialReport***–* Bank reconciliation as at 23rd December, the current account balance was £13,545.43. PC unpresented cheques, £569.60 resulting in a current account balance of £12,975.83 Broken down as follows: Playground funds £2,765.56; Highways Devolution Project £1,000, PC funds £9,210.27. PC deposit account £13,141.42 (interest received of £6.55) – reserves unrestricted of £9,141.42 and reserves restricted (playground fund) of £4,000.

6.2 All informed and happy with cheques to be included in ChequeRun.

6.3 Precept request in the sum of £16,855 for 2020/21 require submission by 26th January. Cllr North as Presiding Chairman signed the application with the clerk and will deliver to UDC.

**7. PLANNING APPLICATIONS/PROPERTY**

7.1 None received

8. **LANGLEY VILLAGE PROJECT**

8.1 Community Centre – work is continuing on the inside andgroup of helpers will attend 16th January to continue painting. Very pleased that £3,000 had been awarded from the CIF application against stiff competition from local organisations. Hopeful that a further £10,000 may still be achieved elsewhere. Commencement now on Phase 4 - fittings in the Kitchen & Changing Rooms where tiling is now being undertaken, so excellent progress is being made. Everyone involved in the whole project deserves to be congratulated on such excellent teamwork.

 Consideration to be given to advertising the availability of the existing community centre building when it is no longer required.

 Church – Have been holding back on fundraising for the Church Re-ordering until the community centre is almost completed.However, twofundraisingevents now arranged: Sloe Gin Evening on 28th February and another Silent Film with piano accompaniment during March (as the previous event was well attended).

 Since the Re-ordering will involve the removal of 9 pews there will be an opportunity to put in bids for them.

8.2 Langley Community & Sports Trust committee had requested a representative from the Parish Council to act as a Trustee. After much debate it was agreed that Cllr Clark be nominated to undertake this role. Other user representatives are from the WI and PCC.

**9. VILLAGE GREEN**

9.1 The property owners had responded with details of the“Crimson Hawthorn” they would prefer to obscure their view of the new Community Centre. Howeveras this is slow growing and not a native species, it was agreed to write back requesting they choose from a specific list of native species which are bushy &fast growingin order to provide a quick growing screen. LCCC have agreed to purchase the tree and the property owners have offered to maintain it until it is properly established.

**10. LOCAL ENVIRONMENT**

10.2 Electronic Parish Communication – so far 35 people have signed up to this service with the first mail shot being details of the Christmas Refuse Collection dates. Cllr Bull to assistClerk with procedure to set this up for future mailings.

10.3 Withdrawal of Essex Infonet services - New website is completed as an exact copy of the current one, although it was reported that LCC Minutes from 2019 were missing. Both will be updated with any new information as they are both live. Cllr Bull willput a link to the new website on the old one so people could start using the new one from January. The existing service will cease on 31st March.

10.4 Uttlesford Association of Local Councils - Cllr Barnes was unable to attend the meeting on 11th December 2019. There is a further meeting

 planned during the week commencing 20th January which Cllr Barnes will attend

10.5 Noticeboards being refurbished by Rangers over continuing weeks. Consideration on the siting of a new Noticeboard for the new Community Centre – either within the building itself or on an external wall. The LCCC will discuss and agree on style and siting which the PC have agreed to fund.

10.9 Village tidy. Cllr Rivett confirmed a meeting had taken place with the Hoppers regarding removal of 3 dead trees (now marked) to enable access to tidy the pond area, although this cannot take place until the ground is less waterlogged. Somewhere for the spoil from the pond to be dumped will need to be decided in due course.

10.10 Cllr Rivett reported on his meeting with Highways regarding Bull Lane. Highways are insistent it is the Landowner’sresponsibility to maintain the ditch on the right running alongside Bull Lane leading to Lower Green and would be issuing formal notification to him confirming this. Cllr Clark sought clarification from the NFU regarding Riparian Rules and it would appear that as Highways had piped part of this ditch (adjacent to the property known as Rouen) they had assumed responsibility for the ditch in the past, or should have sought legal written permission from the relevant Landowner in order to undertake such work. However, as Cllr Moran was in attendance (whose responsibilities include Essex Highways) he was asked for his views on the current situation. He agreed to liaise with a colleague in Highwaysto ascertain whether he could attend a meeting TBA with Cllr Rivett&Cllr Clark to discuss the matter.

**11. PLAYGROUND**

11.1 The 2 large concrete blocks in the ground alongside the refurbished balance pole will require removal by heavy machinery which cannot be attempted until the ground has dried out.Cllr Clark offered to undertake this job with his heavy digger once ground conditions permit. The lower branches on several trees have now been trimmed to give easier access for grass cutting together with general trimming/shaping.

**12.** **DISTRICT AND COUNTY COUNCIL**

12.1 Cllr Oliver sent his apologies as he was attending a meeting at UDC to discuss the Planning Inspectorate responses on the Local Plan.

**13. CHEQUES FOR SIGNING**

13.1 Council agreed the following cheques to be signed:

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| Langley Parish Council - Cheque run for January 2020 |
| Cllr Elkington | Reimbursement for Parish News subscription  | 101377 | £6.00 |
| Paul Abrahams | Grass Cutting | 101378 | £100.00 |
| SB Printing | Printing costs for electronic communication flyer | 101379 | £90.00 |
| Erica Williams | Clerk’s salary | 101380 | £373.60 |
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|  |  | Total: | £569.60  |

**14. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA** .

14.1 Removal of lower branches fromtrees around village green.

14.2 Agreement to share Green Waste collection with Clavering PC

**15. DATE OF NEXT MEETING: Monday 10th February 2020**

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| **SIGNED: Clerk** |  | **DATE:**  |  |